**Minor Program Adjustment**

**Proposal Brief**

*Minor Program Adjustments include: New required courses, Deletion of required courses, Other changes to degree requirements or program learning outcomes, New academic requirements or changes to existing requirements.*

*Changes to programs must be entered into Curriculog prior to Faculty Council. Please use this template to provide the information to your Curriculog contact.*

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| **Faculty**: | |
| **Program**: | |
| **Program and Degree Type**: [e.g. Bachelor of Arts (Honours)]: | |
| **Undergraduate**: ☐ | **Graduate**: ☐ |

**Summary of proposed changes:** (for pathways, please include details on the specific or unspecified transfer credits students will receive, if applicable)

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**Is a new course included with this proposal? ☐ Yes ☐ No**

**List new courses, if applicable:**

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**Are you modifying a pathways (Bridge/Advanced Entry) program? ☐ Yes ☐ No**

**Proposed transfer credit block:**

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**Are you attaching any supporting documents? ☐ Yes ☐ No**

**Program description:** (From Academic Calendar; please highlight any changes)

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**Calendar Copy:** [Please copy and paste the sections of the Calendar you are changing and/or add new Calendar content as it will appear in the Calendar. Highlight changes to existing content and new content. If you are changing internal program maps (e.g. charts used in Academic Advising) you may include them as an attachment, if you wish.]

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**Program Learning Outcomes:**

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**Enhanced academic opportunities:** (How will this change enhance the program and/or opportunities for students?)

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**Financial/resource implications:**

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**Enrolment implications:**

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**Transition Plan:** [Semester (e.g. Fall 2020) for the implementation of the proposed changes; include a plan for all current students in the program, by year level. If this change impacts students that are not new and/or 1st year students as of the start date, then a transition plan is required]

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**Additional Supporting Information, if applicable:**

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**Calendar start date:** (Date first included in the Academic Calendar)

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**Registration start date:** (the first active term for students)

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**We have consulted with all impacted areas: ☐ Yes ☐ N/A**

**Process of consultation:** (Process of consultation with other units if the change(s) involve(s) students, staff, and/or faculty from other programs or courses)

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**Are there any considerations for the principles of Equity, Diversity, Inclusion, or Decolonization included with this program change?  Yes  No Please explain:**

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**Does this Program/Change contain any Indigenous content? ☐ Yes ☐ No ☐ Unsure**

For more information on how Indigenous content is defined at Ontario Tech University and how to consult with the Indigenous Education Advisory Circle (IEAC), please refer to the [Protocol for Consultation with the Indigenous Education Advisory Circle.](https://wisc.uoit.ca/workspaces/AssociateProvost/ciqe/QEprocesses/Documents/Protocol%20for%20Consultation%20with%20the%20Indigenous%20Education%20Advisory%20Circle.pdf)

**Has the IEAC been contacted ☐ Yes ☐ No**

**If yes, when?**

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**What was the advice you received from the IEAC, and how has it been included in your proposal?**

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**Did the IEAC ask you to return the proposal to them for review? ☐ Yes ☐ No**

**If yes, have they completed their review? ☐ Yes ☐ No ☐ N/A**

Pre-Faculty Council Approval Dates (e.g. Curriculum Committee, Program Committee):